

NORTHWEST DISTRICT BOARD MEETING
June 27, 2018 3:00 pm
Rawlins County High School

Northwest District President, Kayla Tiemeyer called the meeting to order.

Board members present were:

President-elect-Don Mordecai-Norton

Executive Director-Connie Reishus-Plainville

High School Jazz Chair-Matt Rome-Hays High

November Site Coordinator

High Band Chair-Vesta Jo Still-Logan

Assistant-Lucas Burmeister-Hoxie

JH Choir Assistant-Kelsey Pinkerton-Phillipsburg

Junior High Band Chair-Megan Reiner-Stockton

High School Choral Chair-Janet Seehafer-Sylvan Grove

Assistant-Jessica Hakoda-Ellsworth

Advocacy/Mentor Chair-Bill Schick-Phillipsburg

Kayla had everyone introduce themselves; tell where they are from and what position in the district they hold.

II. Minutes-Connie Reishus

Connie stated all minutes are posted on the district website.

*****MOTION: Don Mordecai made the motion to approve the December business minutes. Matt Rome seconded the motion. Motion carried.**

III. Treasurer's Report-Connie Reishus

Connie handed out the financial report that will go into the state the end of June. She also attached a copy of last years report so board members could compare the revenue and expenses. Balance in the Northwest District checkbook as of 5-31-18 is \$21,142.52

Connie stated that Dr. John Taylor suggested the districts think about investing some of their money in possibly Money markets or CDs. Connie explained what the interest rate would be if \$5000.00 was invested in a CD.

Bill Schick suggested that instead of investing money in money markets or CDs it should be used for programs in the Northwest District. Vesta Jo Still suggested possibly more scholarships

be given and/or also increase expenses to bring in special clinicians for the honor groups that might be further away.

*****MOTION: Bill Schick made the motion to increase clinician expenses up to \$500.00 beginning with the 2019 Conventions. The clinician fees of \$500.00 will remain the same. Other clinician expenses will remain the same up to \$200.00.**

Following is the schedule where clinician's expenses will be increased to \$500.00 beginning in 2019.

2019- High School Band – Junior High Choir

2020- High School Choir-High School Jazz Band

2021- Orchestra

2022- Junior High Band-Elementary Choir

Megan Reiner seconded the motion. Motion carried.

*****MOTION: Matt Rome made the motion to accept the treasurer's report. Megan Reiner seconded the motion. Motion carried.**

IV. Recognition

Kayla thanked all of the Northwest District teachers for all the extra duties they have taken on this past year

- A. Don Mordecai taking on the responsibilities of the past president-District scholarships and the Outstanding Educator Awards.
Don also attended the leadership meetings in early June.
- B. Bill Schick has done outstanding work on the mentor program setting up the new teacher dinner and the new teachers with mentors.
- C. The State formula committee, the District Alignment committee and the Choir Alignment Committee all have great representation from the Northwest District.

V. Special Vote of Assistant Chairs

- A. High Band Chair, Kristi Reneberg has retired, Junior High Band Chair, Kevin Pham has resigned to further graduate studies and November site coordinator, Johnny Matlock has also retired. The Northwest District would like to thank them for their service.
- B. Because of the vacancies created a vote was taken for the following members to take over positions vacated.
 - 1. Vesta Jo Still-High School Band Chair
 - 2. Megan Reiner-Junior High Band Chair
 - 3. Matt Rome-November Site Coordinator.

VI. 2018-2019 NWKMEA Proposed Deadline Dates

- Mon. Sept. 24, 2018-JH Audition Upload deadline
- Thurs. Sept. 27, 2018-HS Jazz Band Upload Deadline
- Thurs. Oct. 4, 2018-JH Choir Deadline
- Sun. Oct. 7, 2018-HS Choir Registration Deadline (set by State)
- Wed. Oct. 24, 2018-HS Band Audition Upload deadline
- Thurs. Oct. 25, 2018-Elementary Choir Registration Deadline
- Thurs. Nov. 1, 2018-HS Orchestra Audition Upload Deadline (NW/SW)

VII. Reports of Chairpersons

- A. Junior High Choir –Barb Elbracht-Rock Hills
(Barb was not in attendance so report given by Kelsey)
 - 1. Assistant-Kelsey Pinkerton-Phillipsburg
 - 2. Clinician-Brandon Wade-Pratt
 - 3. Accompanist-Kathy Jamison-Wakeeney
 - 4. Selections to be performed on the District Website
- B. Junior High Band-Megan Reiner-Stockton
 - 1. Assistant-TBA
 - 2. Clinician-Ken Hakoda-Kansas Wesleyan-Salina

3. Auditions for the 2018-2019 year-Cycle 2
(The music is found on the website)
4. Discussion of Audition Music-
Need to bring this up at the December band directors meeting.
5. Audition upload Deadline-Monday September 24th, 2018 at 11; 59 P.M. (CST)
6. Upload audition to Festival Scores
7. Discussion regarding November schedule
 - A. Schedule for the morning will remain the same.
 - B. Afternoon schedule
 1. 1:00-1:45 - JH choir in the gym
 2. 1:45-2:30-JH band in the gym
 - C. Students are asked to either come dressed for the concert or change at noon. There will be no change of clothes time built in the schedule.

**** (NOTE-THE OUTSIDE DOORS TO HAYS HIGH SCHOOL WILL REMAIN LOCKED UNTIL 2:30 P.M. TO THE PUBLIC)**

- C. High Jazz Band-Matt Rome-Hays High
 1. Assistant-Katie Glading-Russell
 2. Clinician-Brad Dawson-FHSU
 3. Audition music discussion

There was a suggestion to change the NW district Jazz audition music to be the same as the State music. Matt suggested NW stays with the audition music currently used as there are not enough students currently auditioning. The State drum music is what is being used now as Audition music. Matt is asking all teachers if you have piano players to have them audition as are very short of Keyboard players.

D. High School Choir-Janet Seehafer

1. Assistant-Jessica Hakoda-Ellsworth
2. Clinician-Dr. Mark Lucas-Bethany College
3. Accompanist –Pam McGown-Hays
4. Cuts will be listed on the website
5. Due to the new state choirs of Treble and Mixed Choir there are changes in the auditioning music
 - a. Women will audition on one treble clef piece and one mixed choir piece
 - b. Men will audition on two mixed choir pieces
6. High School honor choir will perform 5 numbers-3 from the state and 2 that the clinician chooses.
7. There is a questions as to the capacity of Beach Schmidt Stage. Connie checked with Luke who is in charge of Beach Schmidt Auditorium and this is his reply.

In his time of managing Beach Schmidt, he has never encountered any official or unofficial occupant capacity numbers from the Fire Marshall. If this number were to exist, it is his guess it would fluctuate based on the stage and equipment in use at the time of the event. The risers Beach Schmidt owns have a load capacity of 125 pounds per square foot. In his opinion as long as we are not placing more people on the risers than they are designed to handle, then we are operating safely.

8. The new arrangement of “Over the Rainbow” Arranged by Darren Jenkins will be performed this year at the December Convention. The woodwind parts have been changed so they are not so difficult and the brass will not cover the choir.

Special note-The combined practice before lunch will be a closed practice with only the following directors in the auditorium.

- a. High School Choral Chair
- b. Assistant Choral Chair
- c. District President

- d. District President-elect**
- e. High School Band Chair**
- f. Assistant Band Chair**

9. Students are required to stay through their complete performance of the concert to be eligible for state honor groups.

E. High School Band-Vesta Jo Still-Logan

- 1. Assistant-Lucas Burmeister-Hoxie
- 2. Clinician-Kyle Hopkins-McPherson
- 3. Discussion of Audition music

Due to the small amount of students auditioning for the District Honor band it was suggested possibly going back to the Rubank Books that were used before going to the State Music. Many students take a look at the State Music and because of its difficulty will not audition. This past year only two students made it in the State 1234A band. Also in 2017 there were not any French horns audition for the NW District band. French Horns from FHSU were hired to perform in the band. More discussion on this matter needs to be held at the December Band Directors Meeting.

F. Elementary Choir-Krista Latta-Plainville(not in attendance)

- 1. Assistant-Jill Nichols-Colby
 - 2. Clinician-Blake Thompson-Hastings, NE
 - 3. Accompanist-Kathy Jamison-Wakeeney
- No report given.

G. NW/SW Orchestra-Joan Crull(not in attendance)

- 1. Southwest District will host the District Honor Orchestra this year
- 2. No report given.

H. Advocacy-Bill Schick-Phillipsburg

I. Mentoring-Bill Schick-Phillipsburg

- 1. Bill informed the Board that the New Teacher Dinner would be held October 21, 2018 at 3:00 P.M. in Phillipsburg at the Huck Boyd Center. All new teachers to the district plus all Board members including assistants are invited to attend. Also there was a suggestion to invite a

representative from Tom's Music House. More information will be sent in the fall

2. Bill stated that if any board members are aware of new teachers in the district please let him know so he can set up a mentor for them.

3. Bill will put together a list of all teachers in the Northwest District. He will try to do this as soon as possible

4. It was suggested that the district Implement "A meet and greet for New Teachers" at the District Mini-Conventions. The State will host this event. 15-20 minutes.

5. Annual Mentor training programs are in place for summer 2019. This will be an annual event before the fall of each year.

6. An informative letter regarding this will be sent to all teacher/mentors.

J. Chair Responsibilities

1. Obtain clinicians for the future

2. Lines of communication (Chairs and Leadership people check your emails everyday and respond to them.) Cell numbers would be helpful also.

3. Website Deadline is July 15, 2018. Please email your summer/fall information, about upcoming Mini-conventions to Troy, our Webmaster, when complete. PLEASE INCLUDE AUDITION PROCEDURES, COST, REQUIRED MUSIC, ETC. DATE, CLINICIAN AND WHERE HE/SHE IS FROM; ANY HELPFUL INFORMATION, ETC. INCLUDE ANY AND ALL INFORMATION... THIS IS NEEDED FOR NEW TEACHERS TO OUR DISTRICT

4. Honor group numbers need to be emailed to Connie upon selections of students this fall...she only needs numbers. If you are in need of a hotel for the convention let Connie know ASAP.

K. Honored Educators-Don Mordecai

Don Mordecai, President-elect has agreed to assume the duties of the Past President. Don reported that there were quite of few nominations this year for Outstanding Educators and

Administrators for the Northwest District. After discussion the following were chosen:

Administrator-Toby Countryman-Quinter
College-Jeff Jordan-Fort Hays State Univ.
High School-Janet Seehafer-Sylvan Grove
Middle School-Jill Nichols-Colby
Elementary-Alisha Debay-Smith Center

Don will contact nominees and get resumes from all of the Award winners. After all the information has been compiled, the Executive Board will review the resumes and vote on the Outstanding Educator who represent Northwest District on the State Level. The Nominee will need to be sent in by Oct. 1, 2018.

L. District Julie Groom Memorial Scholarship Awards-Don Mordecai

The Northwest District annually awards three \$500 Scholarships to college juniors and seniors majoring in music education. This year there were 6 names submitted. Earlier it was stated that the Northwest District has enough money to award more scholarships.

****MOTION-Bill Schick made the motion to award six Julie Groom Memorial Scholarships in the amount of \$500.00 each for the 2018-2019 school year. Matt Rome seconded the motion. Motion carried.**

Students receiving the Julie Groom Memorial Scholarships are:

1. Kayla Hockett-Kansas Wesleyan
2. Jacob Long-FHSU
3. Aislinn Walters-FSU
4. Rhiannon Mullins-FHSU
5. Tabor Rucker-FHSU
6. Rachel Jones-FHSU

M. President-elect-Don Mordecai

A. District Honor Group Certificates have been made out previously by the Past President. Don suggested to keep costs down and to prevent misspelled names, he would recommend sharing templates. It was agreed to have every teacher who has students involved in the district honor groups, make their own certificates in the future. A template will be sent to each teacher so that they may create their own certificates for their students.

VIII. Old Business

A. Someone from the State Executive Board plans to attend Northwest Mini-Conventions.

B. November Mini-Convention-Saturday Nov. 3, 2018

Concert: 3:30 p.m. at Hays High School

Doors to public will be open at 2:30 p.m.

1. Concert includes HS Honor Jazz Band, Junior High Honor Choir, and Junior High Honor Band. High School District/State Choir auditions will take place same day.

- a. Please be willing to help judge for HS Auditions and /or supervise the Junior High.
- b. Suggestion to get a list of all the teachers in the District and divide duties, between judging, helping supervise JH etc. Then we can rotate this each year so that everyone is involved some way... but NOT doing the same thing every year.

B. December Mini-Convention-Saturday Dec. 2, 2018

Fort Hays State University. Beach Schmidt

Auditorium. General Meeting 1:00 p.m.

Concerts: Elementary Choir-12:30 p.m.

HS Honor Choir, High School Treble Choir and High School Honor Band- Combined Band and Choir “Over the Rainbow”-3:30 p.m.

1. Over the Rainbow-copies of the new arrangement are ready and will be given to you if you have honor band students. If you need a Choir copy of “Over the Rainbow” please contact Kayla Tiemeyer or Janet Seehafer. Contact Vesta Jo Still for Honor Band parts.
2. Rehearsal of “Over the Rainbow” will be a closed Rehearsal except for the teachers mentioned previously. Other teachers will be needed to help “keep the peace” in the Lobby area, take tickets, hold the doors from the outside of the Auditorium or help transport Elementary Honor Choir from the Union. (Thank you in advance)
3. High Choir needs to stay in assigned seats for Choir Chair check eligibility for State Choir. Students must be present and in their assigned seats at the end of the concert in order to be eligible for State.
4. Reminders: Coffee, and Pastries in Palmer Hall/Choir Meeting and General Business meeting-all 3 in Palmer Hall.
5. Chairs: Please send lists to Dr. Crull and let him know what he needs to have ready for your honor groups.
 - a. Honor groups who use musicians: NW pays outside instrumentals \$50.00. They will need to fill out an expense voucher. NW does not pay teachers if they fill in.
6. **NEW CHOIR BUSINESS:** The formations of the New Choir will result in having 1 (one) Treble Choir song performed. There will need to be some supervision for the boys while the girls rehearse their treble number.

Dr. Mark Lucas is very willing to work with this situation.

******PRESENT DAY MUSIC REQUIREMENTS FOR THE CHOIR ALL-STATE AUDITIONS: (as presented by the All State Choir Chair: Greg Bontrager and Treble choir Chair: Jane Vanerhoeff) all of our teachers need to know and understand these new requirements.**

1. Students who audition for District and State Choirs with the portions of ALL Audition Selections selected by the State Choir Chairperson.
2. Greg Bontrager and Jane Vanerhoeff have requested that All State choir selections be a combination of songs from the State Mixed and Treble Choirs. All Sopranos and Altos will audition on 1 (one) song chosen from the State Treble Choir Clinician's repertoire and 1 (one) selection from the State Mixed Choir Clinician's repertoire.
3. All Bass and Tenors will audition on the same Mixed Choir song as the soprano and altos and then they would add one more song from the State Mixed Choir Clinician's repertoire.
4. This allows all students to audition on 2 (two) songs and Districts still would not have to purchase more than 3 (three) songs for auditions. It will be up to the Individual Districts to program both the SATB songs and the SSAA song.
5. Audition selection times will be longer than in the past beings they are singing two instead of three numbers. (approx. 45 seconds)
6. From the auditions, the top S1, S2, A1, A2 score will be placed in the Treble Choir: the 2nd place score will be placed in the Mixed Choir and alternate until the allotted numbers for each voice part has been filled. NW District

will get 12 members in the Mixed choir and 16 members in the Treble Choir.

7. Again this is all a work in PROGRESS. Please be patient with this process.
 8. Sight reading is an additional feature that can be used by Districts to determine ensemble eligibility, if they so desire. The decision to add sight reading is determined by each individual district. **Northwest District does not require sight reading.**
 9. Each KMEA District uses the same music for District and State auditions.
 10. All-State Choir auditions occur on the same day as District Honor Choir Auditions.
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7. Schedule for November and December Mini-Conventions

- a. Once the Board sets the schedule for the Mini-Conventions it can not be changed. Clinicians must honor this schedule as well.
8. Requirements for All-State Group Participation
- a. All groups are to be present for the entirety of the Concert to be eligible for State.

IX. New Business

- A. Board members retiring or moving out of the district.
 1. Kevin Pham-JH Band Chair
 2. Kristi Reneberg-HS Band Chair
 3. Johnny Matlock-November convention coordinator
- B. Music copyright laws
 1. It is permissible to borrow music for District Honor groups.
 2. If Chairs can not locate music contact the Executive Director about purchasing.
 3. Original parts of the music will be sent to those

students selected to the honor bands. If a student loses their copy their school will be charged to have that copy replaced.

4. All music purchase for the 2017 conventions has been resold.

- C. Trouble collecting registration money this past year. Northwest District does have a policy in place that if the registration fee is late it will double. Do to increased problems with this issue may need to double the fees this year.
- D. District Deadlines: Please be on time with the Deadlines! Register Early! Note dates are different! Encourage all the people in the District to be “On Time”. Dates are listed in this Document and also on the Website.
- E. New T-shirt and Plaque business: Northwest District is Using “Precision Engraving”, Clark Comley’s business out of Sterling, Kansas. Northwest District gets 10% of all profits back for the district. Things went very well this past year.
- ***Site Coordinators: Please Note: We need to have plenty of WIFI available as last year there were a few issues with this at one of the locations. Precision Engraving uses internet with their credit card machine, etc.**
- F. Report from the June State Board Meeting-Kayla
1. Northeast and East Central are now two districts.
 2. The State KMEA Board voted at the June 2018 meeting for the adoption of the formula for the SATB/TREBLE choirs. It passed.

- a. Audition as many students as we can! (Our Audition Participation is at 11 percent compared to 5 or 6 percent across the state.)
*****ACCORDING TO THE NEW FORMULA, BEGINNING THIS YEAR, OUR DISTRICT WILL BE SENDING A TOTAL OF 28 STUDENTS TO THE ALL STATE CHOIRS. THIS ACCORDING TO THE FORMULA THAT WAS PASSED AT THE JUNE MEETING. THAT IS 4 MORE THAN WERE ABLE TO ATTEND PREVIOUSLY. WE WILL GET 2 OCTETS FOR A TOTAL OF 16 IN THE SATB CHOIR AND 12 STUDENTS IN THE TREBLE CHOIR.**

3. DISTRICT ALIGNMENT COMMITTEE
Kayla is chairing this committee. This committee was put into place to make sure audition processes are the same when auditioning for the State Honor Choirs. Data is being collected.. There was a meeting the end of May and our District was well represented. Don Mordecai, Tamra Cochran, Vesta Jo Still, Joey Nichols, Connie Reishus and Kayla are on that committee from Northwest District.
4. FRESHMAN ALLOWED IN ALL STATE GROUPS
 - A. CHOIR ALIGNMENT COMMITTEE: The State Board also voted at the June meeting in favor of including Freshmen in the All-State Honor Groups.
 - B. Representatives from Northwest District on this committee are Joey Nichols, Colby and Lucas Burmeister-Hoxie.
 1. **Freshmen will be included for the 2019-2020 school year.**
5. KANSAS STANDARDS are on the Website. If you

have some great teaching ideas or ways you are using them, please let Kayla know or email them directly to Martha Gabel, State Vice President. Her power points from her sessions are on the KSMEA website.

- X. 2019 KMEA In-Service Workshop—85th Birthday of KMEA
 - A. Thursday-Saturday February 21-23, 2019
 - B. There will be Birthday Cake
 - C. Some possible changes in performance venues due to New Choir and some Performance Times are going to be earlier. More Information will be available later about Concert times and places.
 - D. KMEA board meeting will be on Wednesday night, February 20, 2019 at 6:30 p.m.
 - E. Parent Reception will be prepared for the parents of some of the All State Groups
 - F. Michael Raiber, President, NAFME Southwestern District will be in attendance. He is from Oklahoma.
 - G. Greg Gilpin will also do Classroom ideas
 - H. Kansas State Music Standards training will take place.
 - I. Mentor training for anyone who is a Mentor or wants to be.
 - J. Inform your Principals and Superintendents that KMEA is and what we stand for. They can register online like members do and they can attend free. Principals and Superintendents should know about this KMEA event and how important it is.

- XI. Kansas Music Review-Steve Oare wants more articles for us as teachers and what we do in our classroom. If any teachers have articles, please send them to Kayla and she will get them to Steve to put in the KMR. KMR is used for Communication so please watch for the articles.

XII. OUR VOICE IS BEING HEARD THANKS TO MIKE

QUILLING:He is working very hard to keep us represented with our Legislators and Senate.

A. Small School survey-only 43% responded.

B. CMA foundation update-Mike used this information from the surveys for the CMA Foundation. They are strong advocates for Music Education.

XIII. Leadership Camp

The next Leadership Camp will be June 6, 2019 for President, President-elect, all chairs, Executive director or anyone on the board is welcome.

XIV. Bylaws/Policy Handbook

A. Policies added to State Rules and Regulations-to deal with the “Act of God” situations and also to take the responsibility off of the Executive Boards of the Districts and the Chairpersons at these events.

1. Act of God policy-adopted by State :

ACT OF GOD-students are required to attend all District ensemble rehearsals and performances to be eligible for audition and participation in All-State Ensembles.

In the case of an “Act of God” the KMEA State Executive Committee will make a decision as to what the status is for the student auditioning for State Groups.

An **ACT OF GOD** is deemed inclement weather, emergency facility incapacity, or any other event resulting in limited or cancelled

participation of the honor groups by the attendee. Exceptions to this policy, although not normally granted, may be approved by a majority vote of the KMEA State Executive Committee.

2. Also cut and added to the State Rules and Regulations/Responsibilities of Students:
CUT EXCEPTION-***Exception: Any absence due to an emergency conflict that will affect the rehearsals or performance at the District Mini-Convention must be approved by the District Chairperson and District President (Note: SAT and ACT tests are not regarded as emergency conflicts; however, a student may be excused for the SAT English competency Test upon prior notification of the District chairperson and the District President.

*****ADD EXCEPTION: (THIS REPLACES THE OTHER EXCEPTION)**

Any absence due to an emergency conflict that will affect the rehearsals or performance at the District Convention must be approved by the KMEA STATE EXECUTIVE COMMITTEE for a student to be eligible for All-State Ensembles.

- XV. Revision of “Over the Rainbow” was completed by Darren Jenkins.
- XVI. Possibility of Contest Date Changes
 - A. Craig Manteuffel from KSHSAA is coming in July to the State Board Meeting.
 - B. Some dates may change for Contest from first to second Saturday to free up Judges. (There are not enough judges available now)

C. Craig is trying to keep best qualified judges at Kansas Festivals.

Could possibly be adding Guitar to the Small Ensemble/Solo Festival. The issue could be whether there are enough judges for this to happen. A committee is in place to study this possibility.

D. KSHSAA/KMEA is possibly going to sponsor an Individual String Festival, which would be rated. This would be similar to the Marching Band Festival.

XVII. Job Descriptions of Chair/Executive Board

A. It would be great to put all Job Descriptions in the Northwest District Handbook so they are available for future chair people.

B. Please submit a detailed list of things you do, have done or are doing in your position and submit it to Kayla or Connie

C. Extra Duties of the Executive Director

1. Because of more IRS regulations the Executive Director's duties and paperwork has increased immensely.

2. Most of the State's Executive Directors' because of their responsibilities are receiving \$1000.00.

MOTION” Matt Rome made the motion to increase the Executive Director’s salary to \$1000.00 yearly. Janet Seehafer seconded the motion. Motion carried.

XVIII. Anything else for the good of the group.

XIX. Adjournment

MOTION: Megan Reiner made the motion to Adjourn. Don Mordecai seconded the motion Motion carried.

Respectfully submitted,
Connie Reishus
Northwest District Executive Director

